



Uniform Shop Refund and Exchange Form

Please note-Refunds and Exchanges can only be processed with the following information.

Order numbers can be found on your order slip (attached to your uniform delivery) or by logging into your [Flexischools](#) account and reviewing your order history, or from your [Flexischools](#) confirmation email.

All items must be in original condition, with tags attached please.

Please print out this form to complete and return via school reception in a bag with items for exchange or return.

Date	
Customer Name	
Flexischools Order Number	
Email	
Phone	
Student Name and classroom	

Returning Items

Refunds will be paid back into your [Flexischools](#) account. You will receive an email confirmation.

Item Description	Qty	Size	Price

Exchanging Items

Exchanges are issued when different sizes are required. If you wish to change to a different product you should complete the above section and place a new order via [Flexischools](#).

Replacement items will be delivered to your child’s classroom.

Item Description	Qty	Returned Size	Replacement Size

Please email any queries to uniforms@swanbourneprimarypandc.org