

**SWANBOURNE
PRIMARY SCHOOL
YEAR 4
2018 REQUIREMENTS**



PRE-ORDERED SCHOOL SHOP PICK-UP:

- **Order online** up to **8th December 2017** and choose school pick-up. Please visit booklists.ziggies.net.au. Your school code is **SWB**. Select **Year 4**. Your password is **ZZY182**.
- You can choose to pre-pay online with credit card, or pay on collection of your pre-packed bag. You may pay on collection using credit card, EFTPOS or cash – **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Uncollected orders will be left at Swanbourne Primary School.
- **Collect your pre-packed bag from the School Hall on Wednesday 24th January 2018 from 8:00am –9:30am.**

HOME OR BUSINESS DELIVERY:

- Order online by **31st December 2017** for **FREE HOME OR BUSINESS DELIVERY**.
- **All orders for delivery MUST be pre-paid.**
- **Orders placed after 31st December 2017 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- If paying postage per family, please select the "*delivery per family*" option on the first child's order, then for every additional order, please select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **When filling in your delivery details, please also put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **If using a business address, please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- To order online, please visit booklists.ziggies.net.au. Your school code is **SWB**. Select **Year 4**. Your password is **ZZY182**.

You **MUST** place your order **before 31st of December 2017** to guarantee delivery before the start of school.

MISSING ITEMS:

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

ZIGGIES EDUCATIONAL SUPPLIES

1/180 Bannister Rd
Canning Vale WA 6155

Shop 31, 57 Joondalup Drive (off George Grey Place)
Joondalup WA 6027

Web: booklists.ziggies.net.au

Email: admin@ziggies.net.au

Phone: 9455 3717

Email: northstore@ziggies.net.au

Phone: 9301 4587

PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



SELF SERVICE:

Trading hours: Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm

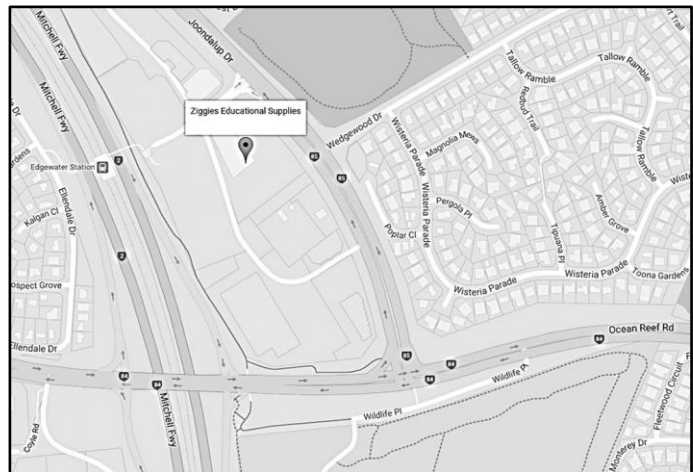
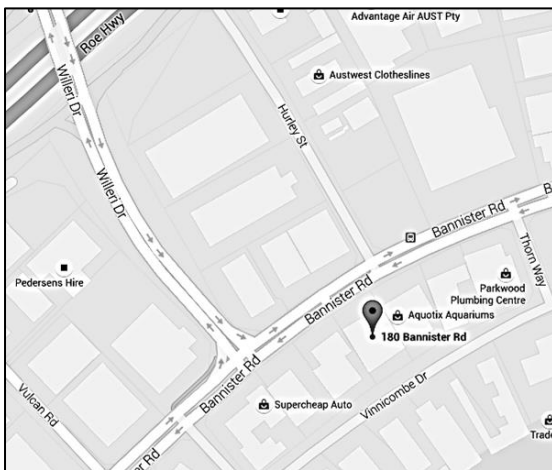
Extended hours: Sat 20th Jan 9:00am – 3:00pm
Sat 27th Jan 9:00am – 3:00pm
Sun 28th Jan 11:00am – 4:00pm
Mon 29th Jan 9:00am – 6:00pm
Tues 30th Jan 9:00am – 6:00pm
Sat 3rd Feb 9:00am – 3:00pm
Closed all public holidays

How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can

Visit us at: **1/180 Bannister Rd
Canning Vale WA 6155**

**Shop 31, 57 Joondalup Drive (off George Grey Place)
Joondalup WA 6057**



REFUNDS:

Refunds will be granted for items on your Requirements List that are in **perfect** condition up to the 18th of February 2018 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.

NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.

YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:

- 2x Library Book Bags (available from Uniform Shop \$10.00)
 - 1x School Diary \$11.00 (available from School Office)
 - 1x Art Shirt (old)
 - 2x Large Boxes of Tissues
 - 1x USB Thumbdrive
 - 1x Ear Phones
- PLEASE MARK ALL ITEMS CLEARLY WITH YOUR CHILD'S NAME

Your parcel will be available from the School Hall on:
Wednesday 24th January 2018 from 8:00am – 9:30am.

You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname:

First Name:

Total: \$

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YEAR 4**

