



# Swanbourne

PRIMARY



# 2026

Student Diary

NAME: .....

YEAR: .....

## School Administration Staff

Principal ..... Mrs Joanne Newhouse  
Associate Principal ..... Ms Bec Robson  
Manager Corporate Services..... Ms Lori Willis  
Defence School Mentor .....Mrs Nic Kemp

## School Contact Information

Office Hours ..... 8.00am - 4.00pm  
Telephone..... 08 9253 5300  
Email..... swanbourne.ps@education.wa.edu.au  
Website ..... www.swanbourneprimary.wa.edu.au  
Dental Therapy Centre .....08 9384 0855

## School Term Dates 2026

TERM	START DATE	FINISH DATE
Term 1	Monday 2 February	Thursday 2 April
Term 2	Tuesday 21 April	Friday 3 July
Term 3	Tuesday 21 July	Friday 25 September
Term 4	Tuesday 13 October	Thursday 17 December

## School Hours

School Starts ..... 8.50am  
Morning Recess ..... 11.00am - 11.20am  
Lunch ..... 1.20pm - 2.00pm  
School Ends ..... 3.10pm

## School Development Days 2026

Staff Only - No students attend school on these days:

Term 1	Term 2	Term 3	Term 4
Thursday 29 January Friday 30 January	Monday 20 April	Monday 20 July	Monday 12 October Friday 18 December



AN INDEPENDENT PUBLIC SCHOOL

## Welcome to Swanbourne Primary School

As Principal of Swanbourne Primary School, I am proud to lead a school community that deeply values strong, positive relationships and meaningful partnerships. Our success is built on the strength of our connections—with students, families, staff, and the wider community. Together, we create a caring, inclusive and supportive environment where every child is known, valued and nurtured.

At Swanbourne, we live our STRIVE values—**Success, Teamwork, Respect, Inclusivity, Vision, and Excellence**—in everything we do. These values guide our actions and shape our culture, helping our students grow into confident, compassionate and capable individuals who are ready to contribute positively to the world around them.

We are committed to delivering innovative and engaging learning experiences that foster curiosity, creativity and critical thinking. Our programs are designed to support inquiry-based learning and provide opportunities for students to explore, question and discover. We believe in doing our best for every child by offering a curriculum that is differentiated, balanced and responsive to individual needs.

In preparing our students for an ever-changing world, we focus on developing essential 21st century skills, including:

- ✦ Critical thinking and problem solving
- ✦ Creativity and innovation
- ✦ Collaboration and communication
- ✦ Digital literacy and technology fluency
- ✦ Global citizenship and cultural awareness
- ✦ Adaptability and resilience
- ✦ Social and emotional intelligence

Our dedicated team of educators and support staff work collaboratively with our families and community partners to ensure every child thrives. Together, we strive for excellence to make a difference in the lives of our students.

I warmly invite you to become an active and supportive member of our school community. Your involvement enriches our shared journey and helps us continue to grow as a school that truly values connection, care and continuous improvement.

Warm regards,  
**Joanne Newhouse**  
 Principal

Swanbourne is a family-friendly coastal suburb in Perth, Western Australia, known for its beautiful Swanbourne Beach, spacious parks, and community feel. It features a mix of renovated historic homes and new housing estates, offers a convenient lifestyle and is located on the Fremantle train line for easy access to the city.

Swanbourne Primary School was originally established in 1905. The new school relocated to its Narla Road site in November 2001, replacing the inadequate facilities in Derby Road. An extensive consultation period with the representatives of the Nyungah Aboriginal Community was undertaken before building commenced. Aboriginal people lived in the area up until 1951 and their culture and history are recognised.

One of the conditions of the redevelopment was that the Department of Education set 1.5 ha of land aside to focus on Aboriginal heritage for use by the school, Aboriginal and wider communities.

The school's covered assembly area was extended and enclosed so it can be used as a school hall. Other conditions include dedicating a section of the new library for Aboriginal material and that a cross-cultural awareness program including Aboriginal history and culture is included in the school's curriculum.

Non-Teaching staff include Education Assistants for Kindergarten and Pre-primary and Special Needs Assistants.

A Defence School Mentor (DSM) is available to assist with the transition of Australian Defence Force families into our school community and when they leave. The DSM can assist with any educational, emotional or social concerns families may have about their child/children and will liaise with the principal, parents, teachers and professional therapists.

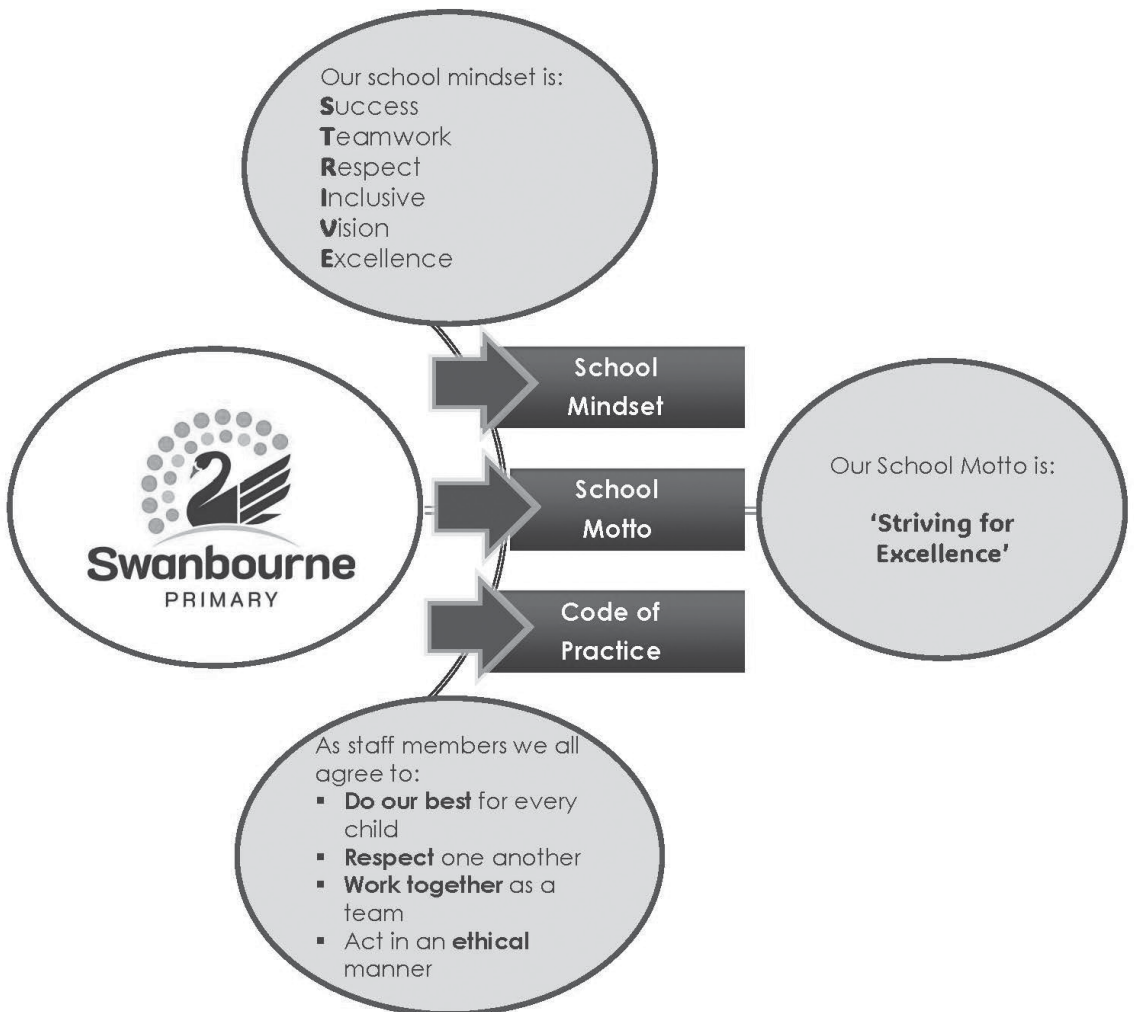
The school has general teaching areas; Kindergarten, Pre-primary, Specialist Art, Music and Science rooms, Library, Administration block, hard courts, oval and 2.5 hectares of school grounds.

The school has an active P&C Association and School Board who place a significant focus on working together to meet the needs of all children in our school.

**For further information about Swanbourne Primary School please refer to our web page, which can be found at [www.swanbourneprimary.wa.edu.au](http://www.swanbourneprimary.wa.edu.au)**

# School Vision Statement

We work as a collaborative team to create a caring, inclusive and respectful school culture and a curriculum that values each child as an individual. We work together to teach and support our students to become learners for life, who will be happy, resilient, caring and respectful citizens that strive for personal excellence and contribute positively to society.



Our school's strength is its emphasis on the individual. The size of the school means that the administration and teaching staff can get to know each child personally. This creates a friendly and caring atmosphere, which encourages children to participate and develop self-esteem and self-confidence. We believe that children are most likely to realise their potential if their learning environment is a happy one, which makes them feel valued.

Swanbourne Primary strives for success and personal growth. We aim to challenge all children and to nurture the development of competence, confidence and resourcefulness. We encourage children to operate both independently and co-operatively, to be socially responsible and to take pride and pleasure in their achievements.

Additional curriculum programs are another of the school's strengths. The wide range of activities offered include an academic extension program for Year 3 - 6, Instrumental Music - IMSS (Instrumental Music School Services) and a variety of sporting activities such as swimming, athletics, cricket, orienteering, basketball, netball, football, hockey, soccer and tennis.

## Admissions

Parents/Carers are required to complete an Application for Enrolment and a School Enrolment Form for each child, which gives us detailed emergency information, e.g. medical conditions, emergency contacts, etc. Immunisation records and birth certificates are also required on enrolment. Please remember, all information on the forms remains confidential.

It is important that parents inform the school of any change of address, phone number or emergency contact, so student records are current.

## Compass Program

Swanbourne Primary School uses Compass, an online school management and communication platform to assist our community. This will allow you to:

- ✧ Book your Parent/Student/Teacher conferences
- ✧ View up-to-date attendance information
- ✧ Approve or enter upcoming or past absences for your child
- ✧ Consent for upcoming incursions and excursions
- ✧ Pay for school contributions and charges
- ✧ Notify parents of student merit certificates
- ✧ Access information regarding upcoming events and news

## Accessing Compass

Compass is a web-based system that is accessible on any modern web browser or by using the Compass School Manager app available to download for iOS from the App Store or Android from Play Store.

To access Compass on your computer, navigate to [swanbourneps-wa.compass.education](http://swanbourneps-wa.compass.education), or access the link from the school website.

Your details will be provided to you in the form of a login letter at the start of the school year. If you have any queries, please contact the Administration Office.

## Connect

Each parent will be given their own secure login to 'Connect', which is a safe, free software platform provided by the Department of Education. Connect is accessible on any Internet-enabled device and will enable you to receive notices either via email or a notification on your mobile device. 'Connect Now' is an application which can be downloaded from Google Play or the Apple App Store and this will enable you to receive Connect notices as push notifications.

To register for Connect, you will receive an email with your login details upon enrolment and each year as an update. Each user will be confidentially issued a unique user name and password for Connect.

Only one login is required to enable parents to view all their children's records, even if they attend different public schools.

If your email address changes, please notify the school reception so your details can be updated. If you are a family enrolling before the start of a new school year, access to Connect will only be available once the school system has rolled into the following year.

## Children's Records

Please ensure that any change of address, phone number, place of employment, emergency contact person, and health issues are noted by the school office. Please advise the Administration Office if there are any changes to ensure your child's records are accurate and up to date.

## Changing to Other Schools

Please notify the office before your child leaves this school. Prior notification of impending change will enable the school and your child's teacher to prepare books and records so that the student's progress is not impeded by the change. Students need to take their books and personal materials, but all student files and records are sent to the receiving school when requested by them.

## Class Parent Representatives

The P&C requires at least one parent representative for each class in the school. The class parent representative carries out the following duties:

- ✧ Act as liaison and central contact for all parents in the class
- ✧ Assist class teacher in coordinating parent help within the classroom when the need arises
- ✧ Help organise class/parent social functions
- ✧ Liaise with the P&C in distributing information and fundraising
- ✧ Collate, early in the year, a list of parent skills and hobbies, to be used by class teacher if need arises
- ✧ Act as initial contact in welcoming new families, ensuring they have all the information they need about our school

## Community Health Nurse

Community Health Nurses (CHN) visit schools to promote healthy development and wellbeing so students may reach their full potential. A major part of the CHN's work is focused on early intervention and the School Entry Health Assessment program.

Community Health Nurses serve as a health contact point for children and their families, providing information, assessment, health counselling and referral. The services provided are free and confidential.

If you have a concern about your child's health or development, please contact the Administration Office.

## Voluntary Contributions and Charges

In order to provide the school with a working fund to enrich your child's education, parents are asked to pay the requested voluntary contributions and charges promptly.

A schedule of proposed Voluntary Contributions and Charges is sent home annually and can be located on our school website.

## Dental Health

The School Dental Service provides free general and preventive dental care for all enrolled students up to Year 11. The Dental Therapy Centre located at Swanbourne Primary operates from 8.15am to 4.30pm Monday - Wednesday and most school holidays. The DTC can be contacted on 9384 0855.

## Dogs on the School Grounds

No dogs are allowed on the school grounds, as they create a risk and fear for students. If dogs wander onto the school grounds during school hours, the ranger will be notified.

## Enquiries

### Urgent messages only:

May be left for children at the office; i.e. your car has broken down and you are unable to pick up your child. To minimise disruption, please ensure messages are left for emergencies only.

### Non-urgent messages:

These can be attended to by emailing the school on: [swanbourne.ps@education.wa.edu.au](mailto:swanbourne.ps@education.wa.edu.au)

## Excursions

These are an important part of our educational program. They provide experiences for the children which relate to classroom programs.

For each excursion children will require a signed permission note. Without permission children cannot attend the excursion. **NO CASH PAYMENTS WILL BE ACCEPTED.**

Payments for excursions can be made via these methods:

## **1. Direct Deposit:**

Swanbourne Primary School

BSB: 066-040

Account: 1990 2749.

Please reference the payment by child's surname.

## **2. Make payment through the Compass Portal**

It is encouraged that parents make a payment of \$50 - \$100 to credit their account and any charges can be deducted from their child's unallocated credit. If you would like further information please call the Administration Office on 08 9253 5300.

## **In-Term Swimming Classes**

Students from Year PP-Year 6 attend swimming lessons during the year as part of the school curriculum. Costs and procedures will be advised closer to the event.

## **Leaving the School**

Children will not be permitted to leave the school grounds at any time, for any reason, without the knowledge and direct approval of the Principal or the person in charge of the school at that time.

Parents must sign children out through Administration Office before collecting their child from the classroom if they are required to leave school for any reason during the course of the day. A sign out pass is required to be given to the teacher.

## **Late Arrivals**

Parents are required to report to the Administration Office to sign their children in for 'late arrivals' or 'returning' from an appointment.

## **Vacation Leave**

Families taking Vacation Leave during school terms is discouraged. Parents/Carers must send notification of vacation leave to the Administration Office. This is leave of more than 3 school days. All vacations must be approved by the Principal. If approved this will be entered as an approved vacation. If not approved, it will be entered as an unauthorised vacation. One criteria for approval will be that the child has an attendance percentage of above 90%.

Teachers are not obliged to provide work to students on vacation.

## **Library**

The School Library is used by all classes on a timetabled basis as arranged by the class teachers.

Our School Library is fully automated and has a variety of technology software and internet access for use by students in their studies. Students may borrow books once a week within their class cohort visit. Your help in returning the books promptly is requested. Should a book be lost or damaged, replacement costs need to be met by the child's family.

Parents are always welcome to visit the library; we are always open to volunteers to help shelve books or assist in covering new books. Volunteers are important in helping the library function smoothly.

Homework Club is for Years 1 - 6 and is held every morning in the Library between 8:00am - 8:30am.

## Lost Property

All student property should be clearly labelled with your child's name. Lost property can be claimed from the Seahorse Block. Any unclaimed items will be displayed at the end of each term before being handed over to charitable organisations.

## Medications

All student medications require authority of a parent or guardian before administering at school. Medications are required to be taken to the Administration Office where a drug administration form can be completed and signed by the parent.

All medicines, should be named and in the original box and must include all relevant information.

Please do not send your child to school unwell or if they are taking prescribed antibiotics.

NB: It is very important for the office to have up-to-date medical information on students.

## Medical Conditions

If your child has a medical condition, asthma or severe allergies, parents are required to fill out a form giving information about their child's condition. If relevant, parents must fill in a detailed Action Plan and provide the school with any relevant medication, that will be stored in the Administration Office.

All medical forms need to be updated and reviewed every twelve months and parents are responsible for ensuring any medication kept at school has not passed expiry date.

Please ensure that once you have completed all appropriate documentation, you inform the class teacher.

## Allergy Aware School

OUR SCHOOL IS ALLERGY AWARE and we would appreciate your support with this matter. We need to emphasise the seriousness of this concern, as we have students that can become seriously ill across the school. Even if food items contain traces of nuts, please avoid giving them to your child in their lunch boxes and save these treats for home, as they will be removed.

If your child has a food allergy other than nuts, can you please make this aware to the classroom teacher and administration.

## Communicable Diseases

Department of Education's Regulations state that if a child suffers from any of the communicable diseases detailed on the Department of Health website, they must be excluded from school for the period stipulated against each disease. Where doubt exists, children can only be re-admitted to school upon advice from a medical practitioner.

Parents should notify the school of any infectious disease. It is recommended that children are immunised against the serious infectious diseases as listed by the Department of Health. All children's Medicare immunisation statements are required for school enrolment. The Department of Health have guidelines for exclusion periods and these are made available on their website.

Up to date immunisation is a requirement for Kindergarten enrolment.

## Parking

For safety reasons, please do not use the marked Staff Car Park (lower car park) unless using the drop off/pickup area. Parents should park in the bays in the upper car park, at the front of the school, especially during peak periods at the start and end of the school day.

Please use the kiss and drop off and pick up point in the lower carpark for the prompt drop off and pick up of children before and after school. Parents are asked not to get out of the car.

To keep students safe and to avoid congestion we urge all parents to avoid 'stopping and dropping' on the crosswalk in the car park.

Please take note of parking restrictions and bus bays in Narla Road. Do not double park as this causes a traffic hazard and is extremely dangerous. Please encourage your children to use the footpaths rather than walk through the car park.

The far northern end of the oval will be available for parking during popular school activities to relieve congestion in the car park. Please avoid driving on the cricket pitches.

## Crosswalk

A crosswalk attendant is on duty on Narla Road before and after school. Children coming to and from school, whether walking or cycling, should use that designated crossing.

## Personal Use Items/Booklists

Booklists, detailing the year's requirements are issued in term 4 of the preceding school year.

These orders can be placed with the nominated supplier or alternatively you can purchase the specified items elsewhere.

Items such as pens, pencils, erasers, rulers etc are to be replaced by parents during the year as required. PLEASE MARK EVERY ITEM CLEARLY WITH YOUR CHILD'S NAME.

## Reporting

Parent/Teacher interviews are held, or on request, to discuss student progress. Student Electronic reports regarding student progress are accessed through 'Connect' twice a year.

Personal interviews with teachers are welcome. Parents may arrange an appointment with individual teachers by letter, email or a telephone call to the office. You are urged to use the interview to clear misunderstandings, discuss your child's progress and discuss any other matter that may be causing concern. It is in your child's best interest that regular communication between home and school exists. Teachers cannot come to the phone when they have a class, unless the matter is urgent.

## School Assemblies

Parents and carers are invited to our assemblies which are held on Friday mornings at 9:00am. Dates will be confirmed and placed in our school calendar or on our website. Please also check with the classroom teacher.

At these assemblies, a cohort or year level takes on the responsibility of leading the assembly and merit certificates are presented.

## Parent Information

Our school community strives to create an open, caring, supportive environment. We ask current parents to welcome new families and share the joys and burdens of parenting. Parental involvement not only enhances your child's education but you can make the school a better place for other children by being active in the school community.

### You can assist by:

- ✧ Being on the School Board
- ✧ Attending P&C meetings
- ✧ Accompanying on excursions
- ✧ Listening to children read or assisting with other class related activities
- ✧ Support or help organise social functions
- ✧ Helping and organising fundraising activities
- ✧ Sharing skills or hobbies
- ✧ Assisting with clubs/activities/whole school events
- ✧ Helping in the Library
- ✧ Helping with busybee organisation and participation

## P&C Association

This is an important group within the school and relies on the support of the entire school community. Meetings are held in the staff room, twice a term on Wednesday of weeks 3 and 8 at 6:30pm. All parents are welcome.

For the continued education of our children it is necessary for the P&C Association to request payment of \$120 per child per year. The levy is based on a voluntary contribution and will be used for the purchase of necessary school equipment. Your support is much appreciated by the children of Swanbourne Primary School.

## P&C Website

This will be the place to find all the information about our fundraising, social activities and order merchandise.

 [www.swannymarketplace.square.site](http://www.swannymarketplace.square.site)

## School Board

The School Board ensures the school community is involved in school planning and accountability.

We wish, therefore, to outline the various functions of the School Board and its relationship with the P&C Association to better enable you to be actively involved in your school.

## Functions

1. Primarily the School Board formulates the following aspects of the School Development Plan:
  - ✧ A brief, but clearly expressed statement of the School's Vision and Purpose
  - ✧ The education outcomes the school is seeking for students
  - ✧ The school priorities for our next planning cycle
2. Examines Performance Information in summary format i.e. School Annual Report, drawn from student and school performance data to determine the success in achieving the School Purpose
3. Views and endorses the School Budget
4. May initiate the need for the school to formulate a policy and ensures policies reflect the School Vision and Ethos
5. Endorse the school operation plan, business plan and workforce plan
6. Has the option of providing parent representation on local selection of the principal
7. To be an accountability and review body to ensure programs are in place and strategic plans are being undertaken

## The relationship with the P&C

- ✧ The P&C Association continues to provide financial and resource input to the school as deemed necessary
- ✧ It also has the right to seek information and discuss matters which can then be passed on to the School Board for examination and possible inclusion in the School Development Plan and/or policy
- ✧ The P&C can only make policy for itself – not for the school
- ✧ P&C has the responsibility of providing a representative for the School Board and thus has a influence in the decision making process
- ✧ Both the School Board and the P&C need to have good communications and a friendly relationship to enable the school to meet its purpose and vision

## The objectives of the P&C Association are to promote the interests of Swanbourne Primary School through:

- ✧ Co-operation between parents
- ✧ The provision of facilities and amenities for the school; and
- ✧ The fostering of community interest in education matters

## An Association or Board cannot:

1. Interfere in the control or management of a school or the educational instruction of students; or
2. Exercise authority over staff or other persons employed at the school

## Summary

Both the P&C and the School Board are essential for the smooth operation of the school because both service different areas of need within the overall operation of the school. We foster this close relationship as we are all working together to support students to be the best they can be.

## Structure

The group should consist of nine people – one parent nominated by the P&C, four parents elected by the parent community and three staff elected by the teaching staff. The Principal is the ninth member. Up to two community members can be co-opted as required by the Board if their expertise is deemed valuable for a particular issue.

## School Psychologist

The School Psychologist visits the school weekly. Referrals are made through the Associate Principal in collaboration with the class teacher.

## Behaviour Expectations

The school rules are designed for the safety and well being of all children as well as for the maintenance of school property. School rules will be discussed with the children at the commencement of the year so they understand the need for their acceptance.

## Sun Protection

All children MUST have hats for outdoors throughout the year for protection from the sun. There is a no hat/no play policy at all times during recess and lunch. Hats must also be worn for outdoor excursions/incursions. The application of sun block cream is also advised for school during summer. There is also sun cream in all blocks for student use.

## Toys and Personal Effects

No personal toys, jewellery, sports equipment or valuables at school please.

## Visitors to the School

All visitors and parent helpers to the school are requested to sign in and sign out at the Administration Office .

## Online Canteen

Our Canteen is online – Monday, Wednesday and Friday.

The Swanbourne Primary School lunch provider is overseen by P&C. They aim to provide nutritious lunches and snacks at affordable prices.

## Locavora

Our school lunch orders are made daily in our West Perth kitchen using FRESH ingredients that are packed full of flavour and nutrients, perfect for growing bodies!

We've made ordering simple for you, just follow the below link and place your order before 8:30am.

 [www.school-lunch.lunchboxhub.com.au](http://www.school-lunch.lunchboxhub.com.au)

## Changes to Friday Lunch Order Cut Off Times

Due to the high volume of orders on Fridays, we have changed cut off times for Friday lunch orders. Orders close at Thursday midnight for next day delivery.

## Positive Environment

Each class will set up a positive environment with class core values, as endorsed by student council and staff.

## Playground

- ✧ Students should arrive after 8.30am unless attending school events, training or choir
- ✧ Students eat only in the quadrangle and remain seated at lunch time until dismissed
- ✧ No hat, no play
- ✧ Bicycles, scooters and skateboards must not be ridden inside school grounds
- ✧ Students should leave the school grounds at 3.10pm

## Classroom

A set of understandings and behaviours, based on our Core Values is negotiated within the first two weeks of each school year in every classroom.

At Swanbourne Primary School students are encouraged to recognise and respect the rights of other and we have a clear set of consequences for individuals whose behaviour does not reflect the school's core values, so that they are encouraged to recognise and respect the rights of others.

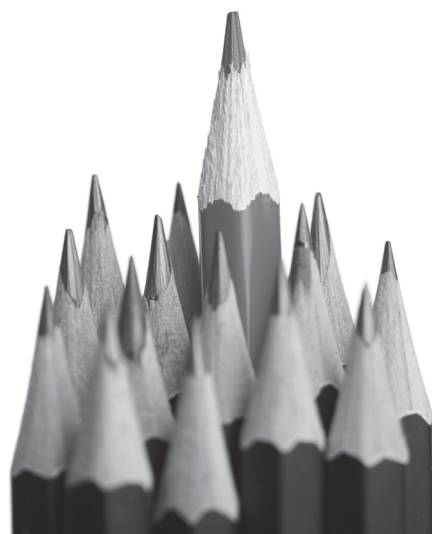
## Homework Policy

### Homework Guidelines

Homework is academic work designed to support and extend the learning, practice and application of skills, knowledge and understandings taught in the classroom. Homework supports the development of the student as an independent learner by providing an opportunity to learn skills such as time management, perseverance, goal setting and critical thinking.

#### Homework must:

- ✧ be consistent and to be used to facilitate the achievement of specific learning outcomes
- ✧ be part of a sequential learning program that is responsive to individual needs
- ✧ be relevant to classroom activities
- ✧ be supported by existing classroom practice
- ✧ where appropriate, developed in consultation with students and families



# Uniform Policy

The Swanbourne Primary School Board has established a dress code for all students. Acceptance of enrolment assumes an agreement that the enrolling student will dress within the guidelines of the Code.

The School Board supports the wearing of the school uniform and believes that the school dress code is important to:

- ✧ Help promote a positive image of oneself and the school;
- ✧ Reflect pride in both the school and individuals;
- ✧ Address health and safety issues; and
- ✧ Address equity issues

## Uniform Overview

- ✧ School colours are Royal Blue, Navy, White and Turquoise.
- ✧ Uniform items are available for purchase online with Tudor School Uniforms.
- ✧ Only the school logo is permitted to be worn as part of the school uniform.
- ✧ Footwear must be appropriate for the activity. Sneakers are recommended. Thongs are not appropriate for any normal school day activities.

## Uniform Dress Code

- ✧ Students are strongly encouraged to wear the school uniform at all times, as agreed through the School Board.
- ✧ All clothes worn to school should be clean, safe and appropriate for school activities.
- ✧ The wearing of jewellery is discouraged. In the interests of safety, no dangling earrings or loose neck chains are permitted.
- ✧ Hair which touches the shoulders must be tied back neatly.
- ✧ Footwear must be suitable for general activities, including sport. No thongs, beach sandals or high heeled shoes are permitted. Sneakers are recommended.
- ✧ Students are required to meet the dress code to represent their school at official activities such as excursions, social and sporting events.

## How to order Uniform Items

Register Online with Tudor School Uniforms on their website

 [www.tudorschooluniforms.com.au](http://www.tudorschooluniforms.com.au)

1. Shop my School
2. Register your details, create a password and choose your school
3. Enter the Dashboard for quick access to ordering, size charts, prices, delivery options, exchange and returns policy and your order history.
4. Indicate student room number in 'Notes'

## Delivery and Collection Information

### Collect from School

Orders will be delivered fortnightly on Fridays to the school and delivered to your child's classroom.

### Collect from Tudor School Uniforms

You will receive a confirmation email stating when your parcel will be ready to collect.

Tudor School Uniforms

1/75 Excellence Drive, WANGARA 6065

Telephone: 08 9408 2666

Opening Hours 8:00am - 4:30pm

#### What Items Should I Purchase?

- ✧ You may interchange any of the bottoms according to personal preference (Tartan skort, Navy sports skort, Unisex microfiber sports shorts, gabardine shorts for all years, including Kindy.)
- ✧ Uniform Item images and prices can be viewed via the Tudor Uniform Website when placing an order.

#### Girls-Recommended

- ✧ Navy hat x 1
- ✧ Royal blue polo x 2
- ✧ Tartan Skort x 1
- ✧ Navy full zip fleecy x 1
- ✧ Navy raincoat x 1
- ✧ House polo x 1
- ✧ Sports skort or Unisex microfibre sports shorts x 1
- ✧ School backpack x 1
- ✧ Library bag
- ✧ House swim cap x 1 (Years 3-6 only)

#### Boys-Recommended

- ✧ Navy hat x 1
- ✧ Royal blue polo x 2
- ✧ Gaberdine Short x 1
- ✧ Navy full zip fleecy x 1
- ✧ Navy rain coat x 1
- ✧ House polo x 1
- ✧ Unisex microfibre sports shorts x 1
- ✧ School backpack x 1
- ✧ Library bag
- ✧ House swim cap x 1 (Years 3-6 only)

#### FOOTWEAR-PURCHASE EXTERNALLY

- ✧ White socks are preferred
- ✧ Sneakers (any colour/type) are recommended

#### WINTER WARMERS/CULTURAL COVERINGS-PURCHASE EXTERNALLY

- ✧ Navy leggings
- ✧ Navy fleecy track pants

**Please mark all items of clothing clearly with your child's name.**

## Name Labelling

It is essential that all items are labelled clearly with your child's name, so that lost items can be identified and returned to the correct classroom.

## Care Instructions

Please follow all care instructions carefully to maintain your uniforms and extend their life.

## Leavers/Yr. 6

The Year 6 Leavers' polo tops are designed by the students, supported by their teachers early in the school year and are not currently purchased through Tudor Uniforms. The Year 6 students may substitute this for the royal blue polo throughout the year.

## Returns and Exchanges

Items must be returned by the next Friday in the delivery cycle (within 14 days) via school administration for collection, please allow three weeks to be delivered back to school.

Exchange/Return forms are available from the Administration Office, please complete and return together with uniform items at reception, or you can take them directly to the Tudor showroom. All items must be unworn, with all original packaging and swing tags attached and proof of purchase supplied. Please refer to the Tudor website for their returns and exchange policy.

## Secondhand Uniforms

Swanbourne will continue to supply secondhand uniform clothing. All items have been laundered and are in good condition. Limited sizes are available. Please visit our secondhand online store at [www.spsuniformseconds.square.site/s/shop](http://www.spsuniformseconds.square.site/s/shop)

Further enquiries can be made at: [uniforms@swanbourneprimarypandc.org](mailto:uniforms@swanbourneprimarypandc.org)



## OSHClub Before and After School Care & Vacation Club

At OSHClub we work in partnership with Swanbourne PS to provide outside School Hours care (OSHC) services. At OSHClub children enjoy a fun learning experience. From exciting activities and healthy nutritious food, to caring motivated team members. You can be sure your child is safe and has lots of fun, before or after school.

### What Happens at OSHC?


We offer engaging activities for all ages, including arts and craft, games, cooking, sports, drama, board games, dress-ups and fun with friends.

The service provides delicious and healthy food for breakfast at Before School Care and afternoon tea at After School Care. We focus on fostering a safe, caring and stimulating environment that allow children to relax, grow and thrive.

### Our Team

At OSHClub, your child will always be in the care of friendly, qualified and experienced educators, who all have 'Working with Children' clearances. Our Coordinators are trained in First Aid, CPR, Asthma and Anaphylaxis.

Please check our website for further information:

 [www.oshclub.com.au/swanbourne-primary-school-wa/](http://www.oshclub.com.au/swanbourne-primary-school-wa/)

## Notes

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# Swanbourne

## PRIMARY


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