



# School Board AGM Minutes

Date: 01 Dec 25

Time: 6pm

Venue: Library

Board Members Present: Jacki-Lee Munckton (Chair)  
Joanne Newhouse (Principal)  
Bec Robson (Deputy Principal)  
Nic Kemp (Staff)  
Angus Hammond (Staff)  
Ryan Davey (Parent)  
Jane Wyndham (Parent)  
James Pears (Secretary, Parent)  
Ben Galvin (Parent)  
Lauren Pavlich (Parent)  
Stephanie Ward (Parent)  
Shree Thanapal (Parent)  
Holly Nicholls (P&C Rep)

Future Board Members: Josh Valerie (Parent)  
Natalie Briskey (Parent)  
Claire Spencer (Parent)  
Scott Barker (Staff)

Community Members: Kerry Mahoney (Parent)  
Courtenay Burwood (Parent)

Apologies: Chelsea Crane (Staff)  
Maryanne Hood (Staff)

1. **Welcome and Introduction.** Jacki-Lee provided an Acknowledgement of Country before introducing each Board member and providing an outline of the Board's roles and responsibilities.
2. **Subcommittee Updates**
  - 2.1 **Comms.** Jane provided a summary of updates to the school parent WhatsApp system, and improvements to the newsletter and school website.
  - 2.2 **Indigenous.** Steph confirmed the school had secured a \$5000 PALS grant but noted that the planned Beverley cultural excursion is on hold due to health problems affecting John McGuire, the Beverley point of contact. The grant can be used for other indigenous awareness purposes if the Beverley plan can't be enacted.
  - 2.3 **Grounds.** Lauren summarised recent progress in school yard upgrades and future plans.
  - 2.4 **P&C.** Holly highlighted recent achievements, successful fundraising efforts and plans to host an event to mark 25 years in the new school site in 2026.
  - 2.5 **Risk Review.** Ben outlined his assessment of the strategic and operational risks being managed by the Board and the school Executives, indicating that all reasonably foreseeable risks had been identified and were being appropriately managed.

### 3. Principal's Report



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- 3.1 Jo provided a comprehensive overview of the school's situation regarding NAPLAN results, attendance figures, sporting achievements, arts, enrichment programs and integration with the local community.
- 3.2 Jo provided a summary of how the school's finances are allocated, noting that 90% of income is directed to salaries.
4. **Board Chair Report.** Jacki-Lee provided a detailed summary of the Board's actions and achievements over the past year, noting that involvement with the selection of the new Principal and supporting Jo's successful transition into the role have been the core focus.
5. **General Business**
- 5.1 An open-floor discussion in which Board and community members raised questions about split classes in 2026, the full-time kindy trial application status and background and purpose of the 'fathering project'.
- 5.2 Election of new Board members. The Chair welcomed new Board members Josh Valerie (Parent), Nat Briskey (Parent), Claire Spencer (Parent), Scott Barker (Staff) and Maryanne Hood (Staff).
- 5.3 Jacki-Lee thanked and acknowledged departing Board members Angus Hammond, Chelsea Crane, Ryan Davey, James Pears, Ben Galvin, Lauren Pavlich, Shree Thanapal and Stephanie Ward.
6. **Meeting Close.** 7:25pm

Signed as a correct record.

Signature of Chairperson *J. Lee* Date *05.02.26*  
Name of Chairperson *Jacki-Lee Munclatan*